# Carrington Commercial Building Improvement Grant

## Introduction

The City of Carrington, through its Economic Development Fund, offers a Commercial Building Improvement Grant. This grant initiative is being undertaken to support all businesses and commercial property owners within the city limits in improving their physical business locations.

This grant complements the Carrington Strategic Plan and Main Street Revitalization Plan by incentivizing the upkeep and improvement of commercial property to maintain an active, thriving business community.

## Grant Overview

**Eligibility Requirements:** Available to any active business and/or commercial property owner located within Carrington city limits.

**Eligible Grant Expenses:** Any improvement to the physical structure, whether interior or exterior, of a commercial business property. Examples include, but are not limited to:

- Painting
- Signage
- Façade
- Plumbing
- Electrical
- Doors and Windows
- Lighting
- Cement
- Sheetrock
- Stucco, Brick or Siding
- Roof Repair
- Mechanical (heating/air/filtration/boiler)

*Business-specific equipment and furnishings are not eligible expenses.

**Application Requirements**

1. Complete Grant Application (attached)
2. Include recent cost estimate for proposed improvements including labor and materials.
3. A brief letter explaining what improvement will be done
4. A copy of the city approved building permit.
5. Additional information may be requested.
6. Completed W9 form

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CCEDC
Carrington Chamber & Economic Development Corporation

April 2026

**Program Requirements**

1. Applicants need a building permit from the City of Carrington to be eligible to receive grant funds for the project.
2. All receipts must be submitted with proof of payment to receive reimbursement. Reimbursement shall occur after project completion and upon receiving all necessary receipts, proof of payment and completed W9 form.
3. All improvements completed under the Commercial Building Improvement Grant shall become permanent fixtures of the building, and may not be removed in the event of closing or sale of business/building without written consent of the City.
4. All improvements must obtain the necessary permits and meet all building and city codes.

**Grant Funds Available**

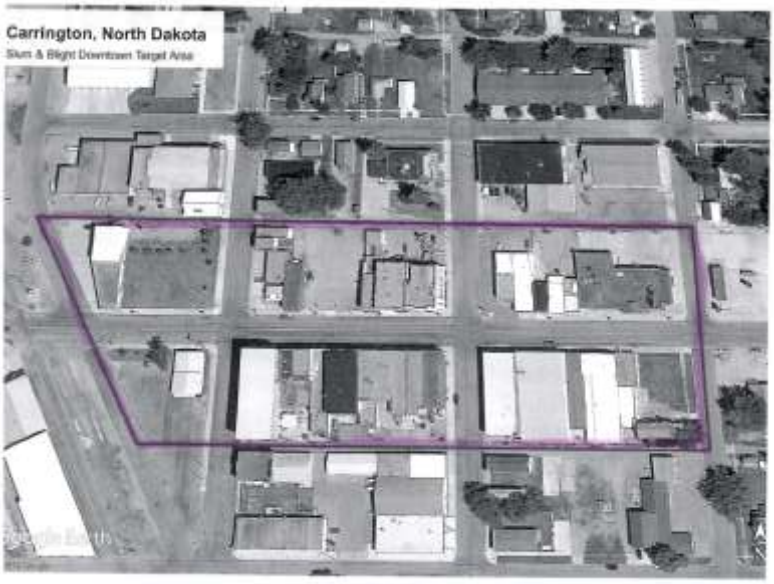
| **Grant Amount** |
|---|
| Projects within city limits: 25% of total project cost up to $30,000 |
| Projects within Main Street area: 40% of total project cost up to $50,000 |
| Please see the map bellow |

**Grant Process**

**Administration:** Completed grant applications are to be submitted to the CCEDC office. The CCEDC Board will recommend approval or denial to the Carrington City Council. The City Council shall have final approval authority.

**Additional Information**

With questions about the Commercial Building Improvement Grant program or process, contact the CCEDC at 701-652-2524 or chambergal@daktel.com.




*This grant program will be reviewed on a yearly basis and is subject to change.*

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# Application for Carrington Commercial Building Improvement Grant

Date: _____

Name of Individual and Business: _____

Mailing Address: _____

Phone Number (s): _____ Email: _____

Business Location Address: _____

Name & Ownership Percentage: _____

Applicant is: ☐ Building/Business owner ☐ Business Owner ☐ Building Owner

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**Guidelines:**

This grant is for:

- Any business and/or building owners located in the City of Carrington
- The grant can be used for both exterior and interior improvements.

Excluded from this grant:

- Equipment and furnishings

How long has the current business been at this location? _____

How long has the present building owner owned the building? _____

Total Project Estimate Amount $_____

**Additional Information**: Include recent cost estimate for proposed improvements, including labor and materials). A copy of the city approved building permit must be submitted along with application.

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*The data which you supply this organization will be used to access your individual or your firm's qualifications for a business grant. We will not be able to process your grant application without it. There is a possibility that this data might constitute a public record and, at that time, the data may be examined by anyone. The undersigned says she/he is duly authorized to verify the foregoing application, that she/he has read the same and is familiar with the statements contained herein and that the same are true in substance and in fact. I understand that I must comply with all the regulations of the CED and the City of Carrington.*

Authorized Signature: _____ Date: _____

Please return to:

Carrington Chamber & Economic Development Corp.
871 Main St, Carrington, ND 58421
Email: chambergal@daktel.com Phone: 701-652-2524

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